

**OZAWKIE TOWNSHIP COMMUNITY CENTER (OTCC)
524 Kiowa Drive, Ozawkie, KS 66070**

Website is www.ozawkie.org/departments/township hall

RENTAL AGREEMENT AND RELEASE 2024

Renter's Name (*Please Print*): _____

Renter's Address: _____

Phone Number: cell / home _____

Date Requested: _____

Time: from _____ AM / PM to _____ AM / PM (include set-up and clean-up time).

Usage: _____ (like birthday, baby / wedding shower).

Number of persons expected: _____

Rent for a one-time use of hall is based upon address of renter. A cleaning deposit is no longer required. However, we reserve the right to make additional charges for cleaning and damage.

_____ I am a resident of Ozawkie Township (\$60.00)

_____ I am NOT a resident of Ozawkie Township (\$80.00)

1. Your reservation will be made, if available, upon receipt of this document and payment (cash, check, or money order). Make a check payable to Ozawkie Township. Mail or deliver this agreement with payment to Jamie Klenklen, 200 Delaware Dr, Ozawkie, KS 66070. If you have questions, please text or call Jamie's phone: 785-224-9011 and leave a message.

2. Renter should contact the hall manager a day before the rental to get the key or code for the door.

Release - The undersigned hereby agrees to forever discharge Ozawkie Township, its Board of Directors, from any and all suits, actions, causes of action, claims or demands for damages, costs, loss of use, loss of services, expenses, compensation, consequential damage, punitive damage, or any other thing whatsoever on account of, or in any way, any and all property damage, personal injuries, illnesses, death or any other thing resulting or to result from any occurrence or accident that may happen as a result of or arise out of the renting or use of the Ozawkie Township Community Center. This agreement and release document is between the parties hereto, and its terms are contractual. The undersigned must be 18 years of age or over and hereby executes and delivers this agreement and release to rent the premises to the undersigned.

Signature: _____ Date _____

Received date: _____ Deposit _____ Rent _____ Reserved _____