

## MINUTES OF MEETING OF CITY COUNCIL

### CITY OF OZAWKIE, KANSAS

July 10th, 2023

A meeting of the City Council of Ozawkie, Kansas was held on July 10th, 2023 at the City Hall of Ozawkie, Kansas. The following Council members were present:

**Loren Lutes, Mayor**

**Gary Branson**

**Laci Heller**

**Rob Fisher**

**Kevin Klenklen**

**Chris Feuerborn**

Also present were the following persons:

Mazi Barnes, City Clerk

Lee Hendricks, Attorney

Jamie Klenklen, Treasurer

Auditor, Russell Shipley

Residents: Dana Gettel, Ellis Moses, Sharon Branson, James Shaw, Wayne McNary,

Monty Tyler, Jeff Herrig, Josh Taylor, Lindsay Dobbs

**The Council Meeting was called to order at 7:00 P.M.**

Mayor Lutes led those present in the flag salute.

**Consent Agenda:** Mayor Lutes put forth the Consent Agenda with three changes, adding Item D under Old Business- Resolution 23-1 and item E under Old Business- Resolution 23-2 and a word change under New Business RNR notice is changed to RNR Resolution. A motion to approve the consent agenda with the changes was made by Rob Fisher and was seconded by Chris Feuerborn. The motion passed unanimously.

**Regular Agenda:**

*Citizen Comments:* Sharon Branson found the Park flag had fallen down during a storm and recommended proper disposal and a new one be ordered. The city clerk is in the process of purchasing a new one. Sharon Branson also shared that she and an out of town resident were able to pull all the weeds from the playground. Jim Shaw had two issues to share, there is a low hanging tree at 212 Sunflower that blocks the view of traffic and a pontoon boat parked on the street at 313 Delaware also blocking view of traffic. The Mayor will have both of these issues addressed. Dana Gettel requested use

of the corp land trail for the Whispering Woods event on October 13<sup>th</sup> and 14<sup>th</sup>. The Mayor added this request under New Business.

*Council Comments:* No Comments

## **Old Business**

### **a) Concrete Bids**

Laci Heller and the Mayor are still discussing rates with different companies.

### **b) Dollar General Update**

Dollar General has all the information currently requested and the city is waiting for further contact.

### **c) Alcohol Permit**

A motion to approve the special use permit for the Kickin it on Kansa event on August 5<sup>th</sup> was made by Rob Fisher and was seconded by Kevin Klenklen. The motion passed unanimously.

### **d) Resolution 23-1**

A motion to pass resolution 23-1 to close off the portion of Kansa between buffalo and central on August 5<sup>th</sup> from 8pm to 10pm was made by Rob Fisher and was seconded by Chris Feuerborn. The motion passed unanimously

### **e) Resolution 23-2**

A motion to pass Resolution 23-2 for the temporary consumption of alcohol in a designated area of the park on August 5<sup>th</sup> was made by Chris Feuerborn and was seconded by Laci Heller. the motion passed unanimously.

## **New Business**

### **a) Audit 2022**

Auditor Russell Shipley shared a summary of the City's audit. In short he said the City was in good shape with no budget violations and just 2 cash violations in the FEMA and BRIC funds due to them being reimbursement funds. He recommends that with a city our size to always have good financial overview from the treasurer and council. A motion to approve the 2022 Audit was made by Kevin Klenklen and was seconded by Rob Fisher. The motion passed unanimously.

### **b) Personnel Policy Updates**

There have been a few updates to the personnel policy guidelines including adding the smoke free workplace update and updating the benefits and holidays. Gary Branson is concerned about section A-3 being stricken out the refers to certain council members having authority over certain departments. Attorney Lee Hendricks recommended the removal of this section as it opens the door to open meetings violations. The action was deferred until next month.

**c) Budget Discussion**

The current version of the 2023 budget has filled in some cash shortages and if we continue to exceed the Revenue Neutral Rate we will remain in good shape. Some funds have been moved into a capital outlay fund in the general fund. The city could use these funds to fix future water line problems, or begin a water park.

**d) Resolution 23-3**

The city's revenue neutral rate is set at 22.872 and the city intends to exceed that to 25.552. A motion to approve resolution 23-3 stating the city's intent to exceed the Revenue Neutral Rate was made by Chris Feuerborn and was seconded by Rob Fisher. The motion passed unanimously.

**e) Purchase Box Blade**

Gary Branson and Kevin Klenklen came across a gentleman selling a box blade for \$650 this blade would offer additional help in snow removal. A motion to approve this purchase was made by Gary Branson and was seconded by Rob Fisher. The motion passed unanimously.

**f) P&Z Resignation**

Kim Holland has resigned from the Planning and Zoning Board. A motion to accept her resignation was made by Rob Fisher and was seconded by Kevin Klenklen. The motion passed unanimously.

**g) Appoint P&Z Chair**

Lacking a nomination this will be moved to old business next month

**h) PRIDE Request**

Dana Gettel has requested use of the corp land trail for the Whispering Woods event on October 13<sup>th</sup> and 14<sup>th</sup>. A motion to approve this request was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

**REPORTS**

**a) Mayors Report**

The management project has been sent in to FEMA for reimbursement. The Drainage project has been presented to the engineer but he recommends not presenting it in bid form and instead looking for a contractor that can do the work as needed and be paid accordingly. The mayor would like to attend the KLM conference October 7<sup>th</sup>- 9<sup>th</sup>. A motion to approve attendance and the mayor as a delegate and Rob Fisher as alternate delegate for the conference was made by Chris Feuerborn and was seconded by Kevin Klenklen. The motion passed unanimously.

**b) Planning & Zoning**

Monty Tyler is requesting a permit to build a carport over his existing car spot at 801 Kansa. The Planning and Zoning committee recommended the application for approval. A motion

to approve the permit was made by Gary Branson and was seconded by Laci Heller. The motion passed unanimously. Jeff Herrig is requesting a permit for an enclosed porch at 655 Delaware. The Planning and Zoning committee recommended the application for approval. A motion to approve the permit was made by Chris Feuerborn and was seconded by Gary Branson. The motion passed unanimously.

**c) Governmental Affairs**

Nothing to report.

**d) Law Enforcement**

Rob Fisher read the police report that included 1 code enforcement, 3 safety enforcements, 1 domestic disturbance, 1 lewd act, 3 civil issues and 3 animal calls.

**e) Parks**

Gary Branson reported that the trails have been mowed.

**f) Streets**

Nothing to report.

**g) Utilities**

Kevin Klenklen would like to have a list of guidelines created for surface repairs done after water main breaks so that there is uniformity and no questioning what the city is responsible for fixing.

A motion to adjourn was made by Chris Feuerborn and was seconded by Gary Branson. The motion passed unanimously.

Adjourned at 7:49pm