

# Ozawkie Planning and Zoning Meeting Minutes

Date: 11/7/22

By: Steve and Kim

VOTING RECORD	Kim	Steve	Malcolm	Phil
Attendance	x	x	x	x
Approve Min.		Y	Y	Y
Rob opened the meeting. Kimberly nominated as Chair by Steve, Malcolm 2 <sup>nd</sup> .		Y	Y	Y
Vice Chair/Secretary Steve -Kim 1 <sup>st</sup> , Phill 2nd			Y	Y
Christie Solar Application Tabled		Y	Y	Y
Adjourned		Y	Y	Y

Guests	Address	Comments
Alec Davis		Into, Perspective P&Z member
Loren Lutes		

### Discussions/Motions

Topic	Discussion	Outcome
Meeting twice a month	Develop specific guidelines and processes for P&Z. <ul style="list-style-type: none"> <li>• Conditional Permits</li> <li>• Site visit SOP</li> <li>• Develop recommendations for process improvement</li> <li>• Research and report for conditional permits.</li> </ul>	The Tuesday Nov. 15 <sup>th</sup> @7:00PM To research and make recommendations for Solar installations. (No December workgroup meeting, Resume Jan 16) All yea, motion approved
Mayor:	There may be a possibility of a "Renter's Bill of Rights" being developed. Asked P&Z to be a part of this.	
Christie solar permit	Need more time to research for this conditional permit. The ground array was cause for concern. This project had no representation available. Kim will call Contractor for more information. (Amended 11/9/22- Bree returned my call: The application will be corrected and resubmitted to include the pergola and omit the ground array description. They will include detailed photographs/diagrams for the electrical installation on the structure. The contractor will notify the resident that a permit is needed for the pergola. The new application will be considered at the next regular meeting of the P&Z Board.)	Permit tabled at this time.

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## Working Group/Action Items/Projects

Topic	Description	What/When	Who
Solar	Solar Recommendation Development Meeting Each member will be emailed a different State Regulatory Recommendation. We will come together and create recommendations <ul style="list-style-type: none"> <li>• Ground Arrays-Where, Percentage of yard and if needs a barrier for safety.</li> <li>• Decommission and Disposal Recommendations.</li> <li>• When Conditional or Right of use permits are required.</li> </ul> Developing processes for "Conditional" and "Right of Use" Permits as we proceed.	Tues Nov. 15 2022	Phil, Alec and Paul have the more technical Solar Inspection Guide Kim, Malcolm and Steve are reviewing P&Z Guidelines from other States
Ham Radio	Conditional Permitting recommendations	Dec 5 <sup>th</sup> 2022	Steve

## Additional Discussion/Concerns

When the applicant for the Christie Solar install was contacted, Bree Stated they believed the P&Z meeting was "closed". We may need to update the website to reflect a request applicants attend both the P&Z meeting and the Council Meeting to answer any questions and handle requests timely.