

## MINUTES OF MEETING OF CITY COUNCIL

### CITY OF OZAWKIE, KANSAS

**October 10th, 2022**

A meeting of the City Council of Ozawkie, Kansas was held on October 10th, 2022 at the City Hall of Ozawkie, Kansas. The following Council members were present:

**Loren Lutes, Mayor**

**Gary Branson**

**Laci Heller**

**Chris Feuerborn**

**Kevin Klenklen**

Also present were the following persons:

Mazi Barnes, City Clerk

Lee Hendricks, City Attorney

Jamie Klenklen, Treasurer

Residents: Sharon Branson, Dana Gettel, Lindsay Dobbs, Rob Fisher, Steve Curran, Ellis Moses, Brandon and Courtney Barnes, Justin Sharp, Francis and Donna Stockton

**The Council Meeting was called to order at 7:00 P.M.**

Mayor Lutes led those present in the flag salute.

**Consent Agenda:** Mayor Lutes put forth the Consent Agenda with no changes. A motion to approve consent agenda was made by Chris Feuerborn and was seconded by Laci Heller. The motion passed unanimously.

**Regular Agenda:**

*Citizen Comments:* Dana Gettel requested council approval for the following PRIDE items.

PRIDE plans to host the tree lighting in the park followed by the Christmas Light Parade on December 10<sup>th</sup>, they have also added a chili feed and pictures with Santa Clause this year.

PRIDE Plans to host a Christmas light contest throughout the city with cash prizes for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place.

PRIDE would like to host the 2023 Heritage Festival on June 10<sup>th</sup> and are asking for the city to donate \$2000 in funds for the festival activities.

These will all be discussed in New Business

*Council Comments:* N/A

## **Old Business**

### **a) Speed Limit**

Lee has sent a letter to the District 1 engineer requesting a reduced speed limit from the existing limit of 65 down to 55. The request would extend the 55mph limit 3.2 miles from just past Ferguson Rd to the existing 55mph sign. The mayor plans to speak to the county commission as well to see if they will back the city on this request.

### **b) Water Park Update**

Mazi has spoken to the city of Mayetta and requested their documentation for the splash pad they installed 2 years ago. Mayetta is still working on getting this information to the city.

## **New Business**

### **a) Council Resignation**

The mayor reads Hannah Seals resignation letter. A motion to accept this letter was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

### **b) Council Appointment**

The mayor has received one letter of interest in the council position and is pleased to appoint Rob Fisher to City Council. A motion to approve this appointment was made by Kevin Klenklen and was seconded by Gary Branson. The motion passed unanimously. Attorney Lee Hendricks administered the Oath of Office to Rob Fisher.

Rob Fisher takes his chair on council.

### **c) Building and Zoning Appointment**

The mayor has received a recommendation to take over as the chair person for Planning and Zoning but has not yet been able to discuss this with them. Gary Branson believes the bylaws need to be double checked. Matter is tabled until next month's meeting.

### **d) Audit Contract**

The City plans to contract with Shipley CPA for the audit. The audit will not exceed a fee of \$5800. A motion to approve the contract with Shipley CPA was made by Rob Fisher and was seconded by Chris Feuerborn. The motion passed unanimously.

### **e) Approve Budget Transfers**

There are 5 scheduled budget transfers, 3 existing and 2 new. The 3 existing transfers are as follows. \$10,000 transferred from the General Fund to the Capital Improvement Fund, \$5000 transferred from the Water Fund to the Water Reserve Fund and \$48,000 transferred from the City Sales Tax Fund to the Bond and Interest Fund. The 2 new transfers are as

follows \$20,000 transferred from the City Sales Tax Fund to the Water Fund and \$20,000 transferred from the Trash Fund to the Sewer Fund. A motion to approve the 3 existing transfers was made by Rob Fisher and was seconded by Kevin Klenklen. The motion passed unanimously.

A motion to approve the \$20,000 transfer from the City Sales Tax to the Water Fund was made by Chris Feuerborn and was seconded by Laci Heller. The motion passed unanimously.

A motion to approve the \$20,000 transfer from the Trash Fund to the Sewer Fund was made by Rob Fisher and was seconded by Chris Feuerborn. The motion passed unanimously.

**f) PRIDE Christmas Parade and Tree Lighting**

A motion to approve the use of the park and streets for the Christmas Parade and tree lighting on December 10<sup>th</sup> was made by Chris Feuerborn and was seconded by Kevin Klenklen. The motion passed unanimously.

**g) Christmas Light Contest**

A motion to approve the Christmas Light contest was made by Kevin Klenklen and was seconded by Rob Fisher. The motion passed unanimously.

**h) Heritage Festival**

A motion to approve the 2023 Heritage Festival be held on June 10<sup>th</sup> 2023 was made by Kevin Klenklen and was seconded by Laci Heller. The motion passed unanimously. The mayor will talk with Chief Tim Bacon about the possible donation of \$2000 to PRIDE from the Police Fund Fines and Forfeitures as this is where the donation has come from in the past.

**REPORTS**

**a) Mayors Report**

The mayor attended the KLM conference over the weekend and learned a lot of valuable information from the multiple seminars he was able to attend that he believes will be great help in next year's budget and financial operations.

**b) Planning & Zoning**

Three applications were presented to Planning and Zoning. The first was for Justin Sharp and Katelyn Steward of 204 Kansa whom are wanting to build both a front and back deck. Planning and Zoning recommends for approval. A motion to approve the application was made by Gary Branson and was seconded by Laci Heller. The motion passed unanimously with an abstention from Rob Fisher. The second application presented was for Steve Curran of 104 Sunrise Ct who is wanting to install a 40ft Ham Radio tower. Planning and Zoning recommends approval. A motion to approve the application was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously with an abstention from Rob Fisher. The third and final application was from Brandon and Courtney Barnes of 400 Kansa who are wanting to build a fence around their backyard. Planning and Zoning

recommends approval. A motion to approve the application was made by Gary Branson and was seconded by Chris Feuerborn. The motion passed unanimously with an abstention from Rob Fisher.

**c) Governmental Affairs**

Nothing to report.

**d) Law Enforcement**

The Mayor read over Chief Tim Bacons report that included 2 vehicle code enforcements 1 ongoing investigation regarding multiple code enforcement issues. The report also included 2 stop sign safety enforcements 1 abandoned vehicle notice and 3 special reports including suspicious person calls, domestic violence calls and a theft and trespassing charge.

**e) Parks**

Gary Branson reviews his parks commission report that includes the update on the new playground equipment that is well under progress and should be completed soon. The only problem that has occurred is that children have passed the orange safety barrier to still use the equipment that is not completed. The mayor expresses his gratitude to Gary and Sharon Branson and Ellis Moses for all their hard work and volunteer hours.

**f) Streets**

Approved Paving has provided a bid proposal for asphalt patching along Delaware and vista view court where damages have been caused by water leak repairs at a price of \$6000. They also provided a bid proposal for crack sealing along Delaware to help keep the cracks from getting any worse at a price of \$6000. A motion to approve this bid proposal was made by Rob Fisher and was seconded by Kevin Klenklen. the motion passed unanimously.

**g) Utilities**

Kevin Klenklen shares that a boil order was averted Saturday night due to a water leak at 405 Kansa drive where we experienced a previous main break. Ehrhart Excavating was able to shut off certain valves so only a small portion of the city had to lose water while the repairs were made.

A motion for a 10-minute Executive Session to include the Attorney to discuss non-elected personnel was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

Executive Session started at 8:15pm

A motion to add an additional 10 minutes was made by Kevin Klenklen and was seconded by Chris Feuerborn, the motion passed unanimously.

Executive Session ended at 8:35pm

A motion to empower the mayor to move forward with the hiring of a part time maintenance person was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

A motion to adjourn was made by Rob Fisher and was seconded by Gary Branson. The motion passed unanimously.

Adjourned at 8:37pm