

## **MINUTES OF MEETING OF CITY COUNCIL**

### **CITY OF OZAWKIE, KANSAS**

**November 8, 2021**

A meeting of the City Council of Ozawkie, Kansas was held on November 8, 2021 at the City Hall of Ozawkie, Kansas. The following Council members were present:

**Gary Branson**  
**Margie Payne**  
**Kevin Klenklen**  
**Nancy Leek**  
**Chris Feuerborn**  
**Loren Lutes, Mayor**

Also present were the following persons:

Mazi Barnes, City Clerk  
Christy Crews, City Consultant  
Lee Hendricks, City Attorney  
Jamie Klenklen, Treasurer  
Kim Holland, Planning & Zoning  
Residents: Sharon Branson, Dana Gettel, Ellis Dale Moses, Lindsay Dobbs, Hannah Seals,  
Mary Lou Smith, Jean Royel

**The Council Meeting was called to order at 7:00 P.M.**

Mayor Lutes led those present in the flag salute.

**Consent Agenda:** Mayor Lutes put forth the Consent Agenda with two additions under new business, item G) Christmas Parade and item H) Tractor. A motion to approve the agenda was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

**Regular Agenda:**

*Citizen Comments:* Sharon Branson had several things to share.

- 1) Sharon shares that the hiking trail is now open for the first time since the flood.
- 2) There are several debris piles on the Corp land that have not been burned and she would like the city and fire department to follow up with burning this winter.
- 3) Sharon would like to know if the city has followed up with Orion about a senior citizen trash discount. The city does have a request into Orion and are awaiting response.

- 4) Sharon has noticed several streets in the city are rather dark due to yard lights not being turned on she would like to see a reminder put on the water bill and enforcement of this ordinance to make the city safer.

*Council Comments:* Margie Payne asked why the No Parking signs have not been put up, Frank Courter is waiting on placement instructions. Margie Payne also agreed that the yard light ordinance needed enforced.

## **OLD BUSINESS**

### **a) FEMA BRIC**

Christy Crews reviews the three plans that were submitted for review by FEMA, all three projects were accepted with applications due by December 31<sup>st</sup>. CES has been very responsive with a different engineer assigned to each project in order not to overload anyone. We have also found a loan through KDHE to help with sewer and water improvements. The application for this loan is very lengthy and requires a pre-application due by December 15<sup>th</sup>.

For the Lagoon project CES recommends a geological survey be done, this involves drilling in two different sights with a total of six holes being bored. Christy received 3 quotes on the drilling with the lowest coming back from Kaw Valley Engineering at \$4140.

A motion for the consultant and CES to move forward on the projects was made by Kevin Klenklen and was seconded by Nancy Leek the motion passed unanimously.

A motion to approve the core drilling from Kaw Valley Engineering was made by Kevin Klenklen and was seconded by Margie Payne, the motion passed unanimously.

Finally, a motion to approve the pre application for the KDHE-SRF loan was made by Nancy Leek and was seconded by Gary Branson, the motion passed unanimously.

### **b) FEMA Emergency**

Drainage - The Drainage project has been split between FEMA Emergency and FEMA BRIC. All the paperwork has been sent in

Water System – This project has been sent in and is moving slowly in processing.

Management – We cannot send this project in until all others are complete.

### **c) Restroom Project**

The finished plans and bid documents have been received from Falk Architects. The bid documents will require some work before moving forward. Lee recommends sending the Insurance page to the cities Insurance company to make sure coverage is sufficient.

A motion to allow the mayor to release the bid documents to be advertised for a bid opening as soon as they are ready was made by Kevin Klenklen and was seconded by Margie Payne, the motion passed unanimously.

## **NEW BUSINESS**

### **a) Lift station repair**

When attempting to install the new pump Douglas Pump discovered they were not able to hook up to the existing bracket. The cost to construct a new bracket and install it is \$8790.25. A motion to approve the construction and installation of the new bracket was made by Gary Branson and was seconded by Kevin Klenklen, the motion passed unanimously.

**b) F150 Front End Work**

The F150 is in need of some replacement ball joints. Chadwells quoted \$650 for the work and Town and Country quoted \$733. A motion to approve the work be done by Chadwells was made by Kevin Klenklen and was seconded by Chris Feuerborn, the motion passed unanimously.

**c) Generator Repairs**

The generators for lift stations 1 & 2 are in need of maintenance repairs at a cost of \$1102.19 each for a total of \$2204.38. A motion to approve the repairs was made by Chris Feuerborn and was seconded by Nancy Leek. The motion passed unanimously

**d) EWAP**

DCF has provided the city with an Emergency Water Assistance Program Vendor agreement to help low income residents pay their water bills. A motion to approve the contract was made by Gary Branson and was seconded by Chris Feuerborn, the motion passed unanimously.

**e) Deputy Clerk Resignation**

Deputy Clerk Ryan Mansfield resigned effective October 18<sup>th</sup>. A motion to accept this resignation was made by Chris Feuerborn and was seconded by Kevin Klenklen, the motion passed unanimously.

**f) P & Z resignations**

Linda Chilcott resigned from Planning & Zoning effective immediately. A motion to accept this resignation was made by Gary Branson and was seconded by Margie Payne, the motion passed unanimously. Bruce Tillery will also be sending a letter.

**g) Christmas Parade**

Dana Gettel reviews the success of PRIDES Fall Festival. PRIDE has chosen the date of December 4<sup>th</sup> for the Christmas tree lighting and the Christmas Parade. The route will remain the same as last year. A motion to approve the city's sponsorship of the Christmas Parade with PRIDE was made by Kevin Klenklen and was seconded by Margie Payne, the motion passed unanimously.

**h) Tractor**

Kevin received several quotes for a new tractor between the prices of \$60,000 and \$68000. Before moving forward with a motion to purchase any type of replacement it is recommended a study be done of what the cities needs are in terms of machinery. Gary Branson made a motion to amend the agenda to add Item I) Library Request. The motion was seconded by Chris Feuerborn and passed unanimously.

**i) Library Request**

The library asks if the city will provide a 4" concrete pad 11 feet in diameter for the new hot spot to sit on. A motion to approve this request was made by Margie Payne and was seconded by Kevin Klenklen. The motion passed unanimously.

**REPORTS**

**a) Mayors Report**

N/A

**b) Planning & Zoning**

Planning and Zoning received a permit for a portable shed at 428 Delaware that had already been built, upon review it met all specifications and was approved by planning and zoning. A motion to approve the permit was made by Gary Branson and was seconded by Kevin Klenklen. The motion passed unanimously.

**c) Governmental Affairs**

N/A

**d) Law Enforcement**

Nancy Leek shared Tim Bacons police report that included two stop sign warnings, six code enforcements, one suspicious person and 1 suicidal subject.

**e) Parks**

N/A

**f) Streets**

N/A

**g) Utilities**

N/A

A Motion for a 10-minute Executive session to include council members and the city attorney to discuss contracts was made by Gary Branson and was second by Kevin Klenklen. The motion passed unanimously.

Executive Session went into order at 8:23 P.M.

The meeting was called back to order at 8:33 P.M.

No business took place.

A motion to adjourn was made by Kevin Klenklen and was seconded by Chris Feuerborn. The motion passed unanimously.

The meeting adjourned at 8:33 P.M.

