

MINUTES OF MEETING OF CITY COUNCIL

CITY OF OZAWKIE, KANSAS

JUNE 14, 2021

A meeting of the City Council of Ozawkie, Kansas was held on June 14, 2021 at the City Hall of Ozawkie, Kansas. The following Council members were present:

Gary Branson
Margie Payne
Kevin Klenklen
Nancy Leek
Loren Lutes, Mayor

Also present were the following persons:

Mazi Barnes, City Clerk
Christy Crews, Consultant
Jamie Klenklen, Treasurer
Sandi Goetz, Planning and Zoning Chair
Russell Shipley, Auditor
Lee Hendricks, City Attorney
Residents: Sharon Branson, Dana Gettel, Ken Miller, Ed Benton

The Council Meeting was called to order at 7:00 P.M.

Mayor Lutes led those present in the flag salute.

Consent Agenda: Mayor Lutes put forth the Consent Agenda with one item added under New Business, Item H – Bank Signature Update. Motion was made by Margie Payne to approve Consent Agenda with the added item. Seconded by Kevin Klenklen. The motion carried unanimously.

Treasurer Comment: Treasurer Jamie Klenklen had no additional comments. Mayor Lutes added that we are 42% through the budget year and have only spent 27% of the General fund, 23% of the Sewer Fund and 30% of the Water Fund. City Sales Tax collections are at 41% of what we expected with the largest Ad Valorem payment coming in this month.

Regular Agenda:

Citizen Comments: Ed Benton raised two concerns the first being city employee turnover due to a lack of health insurance and wants to know why there is no insurance and what the city can do to fix this

problem for the cities full time employees. The second concern was some junk items littering properties along Vista View, Chief Tim Bacon has already issued a warning to these properties.

OLD BUSINESS

a) Water Building

The dirt work has been finished and the initial pad has been poured. The project is continuing along steadily.

b) Update on CES Project

Drainage- No new updates

Sewer system Study- Engineer Rob Peschel picked up some additional information for review from City Hall, no additional movement thus far.

Councilmember Kevin Klenklen suggests giving the engineers a bump to move further with the projects.

c) Update on FEMA projects

Waterline- This project has been completed and came in under the projected costs.

\$212,000 has already been received and \$169,888.29 more is expected.

Drainage- Construction has been pushed back. Christy has called CES regarding the lack of update, there was a timeline misunderstanding and an extension may be needed due to engineer delays.

Debris- This project has been completed and sent to FEMA and is currently in review. This project did come in slightly higher than the projected cost of \$8954.56 for a current cost of \$8981.56.

Water system- This project has been completed and sent to FEMA for review. This project also came in higher than the projected cost of \$153,468.95 for a current cost of \$180,551.71.

Management- Management costs cannot be submitted until all the projects have been submitted.

Councilmember Kevin Klenklen ask about the cost the city incurred on the Tanker Cover project. Christy informed Kevin that the city did end up paying \$13000 for this project but the city gets to keep and continue to use the building whereas normally it would have been removed after the emergency need had subsided.

d) Approve Branson Donation Agreement

An agreement between the Branson Trust and The City has been made regarding the new restroom to be built in the park. Gary informs the council that the first funds can be received within the next 2 weeks. Council member Kevin Klenklen asked councilmember Gary Branson if he would be overseeing the project, Gary felt others should be involved in the oversight of the project. Attorney Lee Hendricks recommended an engineer that designed a bathroom for the City of Meriden he felt the bathroom design was a great work template to start with and asked for approval to have the engineer added to next month's meeting to

make sure the project continued moving. A motion to approve the agreement was made by Kevin Klenklen and was seconded by Margie Payne, the motion passed unanimously.

NEW BUSINESS

a) 2020 audit

Russell Shipley with Shipley LLC reviewed the 2020 Audit with the city, he was impressed with the changes in clerks not being problematic and explained that it was a good year. The large adjustments were due to the refinance of the sewer bond and the remaining small adjustments were due to a change of classification between clerks. Two funds remained negative at the end of the year the SPARK Grant fund and The Flooding Project Fund these are both due to the reimbursements needed to complete the projects being received in 2021 so it is not a violation. There was an overspent budget due to the Sewer Bond Refinancing because of this it is also not considered a budget violation. The mayor thanks Russell for his work and Russell thanks the city for keeping him on through his employment change. A motion to approve the 2020 Audit was made by Margie Payne and was seconded by Nancy Leek, the motion carried unanimously.

b) 2022 Budget

Attorney Lee Hendricks explains that Senate Bill 13 removes the tax lid but also brings in the Revenue Neutral Rate that if the city plans to exceed we must hold a special hearing. Lee recommends having the hearing regardless so as to be safe. The city has a month to notify the county and until September to hold the regular budget hearing. The mayor adds that he would like to add health insurance and retirement to the budget for an increase of 7% in what we pay in salaries and utilizing the Revenue Neutral Rate is perfect for this need. Council member Gary Branson would like the council to review the health insurance plans and hold a special meeting if needed.

c) Purchase of Lagoon Pump

The 4" trailer mounted diesel pump is only \$7913.75 not the initial quote of \$13,000. A motion to approve the purchase of the new pump was made by Kevin Klenklen and was seconded by Nancy Leek. The motion passed unanimously.

d) Approve Change Order for Concrete Slab for Water Control Building

A change order of \$3300 for the concreting of the south of the new building with drainage was presented. A motion to approve the change order was made by Gary Branson and was seconded by Margie Payne, the motion passed unanimously.

e) Consider Purchase of Chemical for Lift Station #1

Lift station #1 has a buildup of grease; the mayor would like to purchase 15 gallons of an enzyme used by surrounding cities at \$480 to use on a trial basis to combat this issue. Public Works Operator Frank Courter agrees this will help. A motion to approve the purchase of

the enzyme was made by Nancy Leek and seconded by Margie Payne. The motion passed unanimously.

f) Kansas Mayor Conference

The mayor would like a motion to approve his attendance of the Kansas Mayors Conference. A motion was made by Margie Payne to approve the mayor's attendance and was seconded by Kevin Klenklen. The motion passed unanimously.

g) Resignation

The mayor read the resignation letter given to the city by Public Works Operator Sammy Mowder. A motion to accept the resignation letter was made by Gary Branson and was seconded by Nancy Leek. The motion passed unanimously.

h) Bank Signature Update

A motion to remove previous Deputy City Clerk Barb Thomas and add new Deputy City Clerk Ryan Mansfield to the approved signers with Dennison State bank was made by Kevin Klenklen and seconded by Gary Branson. The motion passed unanimously.

REPORTS

a) Mayors Report

The City of Ozawkie is due to receive \$94,058.10 from American Rescue Plan Act, the first half is due to be received sometime in July. The mayor recommends using these funds for the new Water Control Building. The City has until the end of 2024 to spend these funds.

b) Planning & Zoning

There were no plans and the planning and zoning committee met to review minutes. There was an amendment made to the fencing on Kansa to include the lot next to them, they also will not recognize the easements. Attorney Lee Hendricks reminds the council that if any damage occurs to the fence it will not be the city or utility company's responsibility. Sandi reminds that the Planning and Zoning Committee has never met in July or December, Lee says if there is no business it is ok to continue without a meeting.

c) Governmental Affairs

Nothing to report. Council member Chris Feuerborn was absent

d) Law Enforcement

Nancy Leek reviewed the Police report that included Code Enforcement on 6 properties, 2 traffic stops, and 10 building checks.

e) Parks

Gary Branson read the update provided by the city clerk. All Inclusive Rec is asking for an additional 501.85 to provide hardware to make the incorrect slide we were previously sent work with our existing playground. Gary would prefer to hire someone to build a gate over the slide opening. The city will not be moving forward with the slide purchase.

f) Streets

No Parking Signs have been ordered for Sioux and Kiowa.

g) Utilities

Nothing to report.

A Motion for a 15-minute Executive session was made by council member Gary Branson and was seconded by council member Margie Payne. The motion passed unanimously.

Executive Session went into order at 8:10pm

A motion to add 5 minutes was made by Gary Branson and was seconded by Margie Payne.

The meeting was called back to order at 8:30pm

A motion to adjourn was made by council member Gary Branson and was seconded by council member Kevin Klenklen. The motion passed unanimously.

The Council Meeting adjourned at 8:32pm.