

## MINUTES OF MEETING OF CITY COUNCIL

### CITY OF OZAWKIE, KANSAS

March 8, 2021

A meeting of the City Council of Ozawkie, Kansas was held on March 8, 2021 at the City Hall of Ozawkie, Kansas. The following Council members were present:

**Chris Feuerborn**  
**Gary Branson**  
**Margie Payne**  
**Kevin Klenklen**  
**Nancy Leek**  
**Loren Lutes, Mayor**

Also present were the following persons:

Mazi Barnes, City Clerk  
Christy Crews, Consultant  
Jamie Klenklen, Treasurer  
Sammy Mowder, Public Works Operator  
Residents: Sharon Branson, Ken Miller, Dana Gettel, Pam Rodecap

**The Council Meeting was called to order at 7:00 P.M.**

Mayor Lutes led those present in the flag salute.

Mayor Lutes commented that councilmember Kevin Klenklen is out of town and will connect VIA Zoom later in the meeting. Attorney Lee Hendricks is also absent of the meeting due to a prior commitment.

**Consent Agenda:** Mayor Lutes put forth the Consent Agenda with one item added under New Business, Item D – Equipment needs. Motion was made by Margie Payne to approve Consent Agenda with the added item. Seconded by Nancy Leek. The motion carried unanimously.

*Treasurer Comment:* Treasurer Jamie Klenklen made a comment that the city is reconciled for the month.

**Regular Agenda:**

*Citizen Comments:* Sharon Branson is hoping the council will consider doing some additional burning near the corps land due to aggressive weeds.

PRIDE president Dana Gettel shared the upcoming activities PRIDE will be hosting. In conjunction with PRIDE Lago Vista is holding a St. Patrick's Day dinner with 10% of the proceeds going to PRIDE. April 3<sup>rd</sup> there will be an Easter Egg hunt in the park at 1pm, and finally May 1<sup>st</sup> will be the annual City Wide Garage sales. Signs will be posted to follow COVID lines and masks and hand sanitizer will be donated to each garage sale from the County Emergency Management.

*Council Comments:* Council Member Margie Payne notes that the city follows the county guidelines regarding burn bans and permits. Mayor Lutes notes that starting April 1<sup>st</sup> the corps of engineers restricts changes to the land so we have a short window to burn.

## **OLD BUSINESS**

### **a) Software Report**

Christy Crews shared with the council her current finding regarding a new software program. Currently the city is using NA which does work but can be confusing and not user friendly regarding the reporting and usage. We have narrowed the search down to 3 possible replacements.

Jayhawk- Has a good billing system but lacks a current accounting system.

G Works- Had some good looking features but had only negative reviews regarding terrible support.

Accufund- Has great searchable features and billing features as well as many good references and great support. It is still a bit outdated but still more user friendly and efficient than our current system.

Implementing a new system will take a lot of time from Christy and the city clerk but the switch could potentially be done within 4-5 months as estimated by the mayor.

The mayor recommends moving this subject to next month after a timeline of implementation is created.

Council Member Kevin Klenklen joined the meeting VIA Zoom at 7:15

### **b) Update on Waterline project**

There was concern from land owner Rena Killgore regarding her driveway not being properly fixed but Erharts has been responsive and has since rectified the problem. Erharts still needs to patch the road and plant grass before the project will be considered fully completed. The city has encountered a problem with the first bill from RWD#3 regarding the water usage and rates of the new line. The usage and rates cannot be verified and until they are the city will not pay the bill. The City has already successfully used the line to avoid a boil order.

### **c) Update on FEMA projects**

Tanker Cover- The city has received reimbursement of \$17656.81 on 3-4-2021 finishing this project entirely.

Waterline- As this project is not fully completed yet reports have not yet been sent in.

Drainage- We are currently waiting on information from CES to continue.

Debris- We are waiting on a completed list of volunteer hours to send into the state.

Water system- Christy is currently talking with our FEMA consultant Bob regarding reports and systems to be sent in with this project.

Management- payment for management of the projects will be sent after review by FEMA.

## **NEW BUSINESS**

### **a) Consider Sewer System Study**

The contract has not yet been reviewed by the attorney. Total cost for the study will be \$9270 plus incidental expenses. Lift station 1 and the lagoons are the main focus of the study regarding our capacity and how or if we need to increase it. Council member Nancy Leek thinks that all the council members should review the contract before deciding further action. Council member Margie Payne made a motion to approve the study after the attorney had reviewed the contract, motion dies for lack of a second motion. Nancy Leek would like to contact the old engineers as she believes we did this 3 years ago.

### **b) City Wide Garage Sales**

Council member Margie Payne motions to approve the garage sales, seconded by Kevin Klenklen, the motion passes unanimously. Council member Chris Feuerborn asks if it is possible to restrict traffic flow to move one way during the sales allowing for easier commute in and out of the city. An additional police presence may be needed to control traffic; the Mayor will touch base with Chief Tim Bacon regarding the police involvement.

### **c) Resignation**

Mayor Lutes reads Deputy City Clerk Barb Thomas's resignation letter and thanks her for her work. Gary Branson made a motion to accept the resignation, seconded by Margie Payne the motion passed unanimously. Council member Margie Payne considers this a vacancy that needs to be filled.

### **d) Equipment Needs**

The city is looking to replace the grasshopper with something a new 72" riding mower. The city is also looking to potentially replace the tractor with a multifunctional unit or skid steer. A motion to move forward with collecting bids on a new mower was made by Chris Feuerborn and was seconded by Margie Payne, the motion passed unanimously.

## **REPORTS**

### **a) Mayors Report**

Mayor Lutes shared that thanks to council recommendation transmission repair for the city truck was estimated at only \$1700 and was completed for \$1400.

### **b) Planning & Zoning**

Sandi Goetz was absent, Nancy Leek read the report Sandi provided to her. There was no new business at this month's meeting. Sandi asks if a meeting needs to be held if there is no

new business? Gary Branson believes we do as it follows state statute but the city will ask the attorney for confirmation.

**c) Governmental Affairs**

Nothing to report.

**d) Law Enforcement**

Chief Tim Bacon is absent but upon receiving a Police report it will be sent to the council members and added into the minutes after the fact.

**e) Parks**

The replacement slide that was delivered was not the correct slide for our system a new one will be sent out along with a prepaid order to send back the wrong one.

**f) Streets**

Nothing to report.

**g) Utilities**

Nothing to report.

A Motion for a 15-minute Executive session to discuss non-elected personnel was made by Chris Feuerborn and was seconded by Margie Payne. The motion passed unanimously.

Executive Session went into order at 8:16pm

A request for an additional 10 minutes was made, by Chris Fewurborn, seconded by Margie Payne the motion carried unanimously. Council Member Kevin Klenklen was called in by phone

The meeting was called back to order at 8:41

A motion to raise the rate of pay for Consultant Christy crews to \$35 an hour was made by council member Margie Payne and was seconded by Chris Feuerborn, the motion passed unanimously.

A motion to adjourn was made by Gary Branson and was seconded by Margie Payne. The motion passed unanimously.

The Council Meeting adjourned at 8:45pm.