

## **MINUTES OF MEETING OF CITY COUNCIL**

### **CITY OF OZAWKIE, KANSAS**

**October 12, 2020**

A meeting of the City Council of Ozawkie, Kansas was held on October 12, 2020 at the City Hall of Ozawkie, Kansas. The following Council members were present:

**Chris Feuerborn**  
**Gary Branson**  
**Margie Payne**  
**Kevin Klenklen**  
**Loren Lutes, Mayor**

Also present were the following persons:

Lee Hendricks, City Attorney  
Barb Thomas, Deputy City Clerk  
Christy Crews, City Consultant  
Jamie Klenklen, Treasurer  
Sandy Goetz, Chair Planning and Zoning  
Residents: Sharon Branson, Ellis Moses, Kelly Moomau, Merrill Jacobs, Wayne McNary,  
Robert Holliday, Matthew and Stephanie Grubb

**The Council Meeting was called to order at 7:00 P.M.**

Mayor Lutes led those present in the flag salute.

**Consent Agenda:** Mayor Lutes put forth the Consent Agenda. Motion was made by Chris Feuerborn to approve Consent Agenda. Seconded by Margie Payne. The motion carried unanimously.

**Regular Agenda:**

*Council Comments:* Gary Branson mentioned there were a couple adjustments to make to the September meeting minutes and that there may be a duplicate payment made to Mid-State Materials. The City Clerk will follow up with these adjustments.

### **NEW BUSINESS**

#### **a) Development Proposal**

Merrill Jacobs presented his plans to the City council for possible development of the land West of Highway 92 and asked for the cities help with locating possible existing utilities and hooking up new utilities. Council member Kevin Klenklen mentioned that in the past when the fire department looked into purchasing the land they did not find any existing utilities. Mayor Lutes mentioned that connecting the water would be relatively easy however the sewer connection could present some problems. Merrill says he will continue researching on his end and keep in contact with the council.

## **b) Planning & Zoning**

Matthew Grubb is asking for an emergency driveway extension and enlargement at his home on 424 Kansa to create easier access for his daughter's wheelchair. There will be no width change and the plans do fit all normal Planning & Zoning standards. Attorney Lee Hendricks does present some concerns over the structure of the vote jumping over planning and zoning directly to the council. Sandi proposed an emergency Planning & Zoning meeting to approve the application. The mayor asked for a motion to approve the driveway application subject to Planning & Zoning approving it at the emergency meeting. Motion was made by Margie Payne and seconded by Chris Feuerborn, the motion passed unanimously.

## **OLD BUSINESS**

### **a) Update on Waterline Project**

Currently the contractors are just waiting on one piece before finishing Rural Water District #3 side of the waterline before moving onto the cities side.

### **b) Update on FEMA Projects**

Tanker Cover- This project is nearly completed but the state is very busy and behind with approvals.

Waterline- Invoices have been submitted as received to avoid delay in payment.

Water System- This project is close to being fully submitted the city is just waiting on photos & evidence there are some pieces to this project that may not be approved but other pieces should be.

Debris- The debris just needs to be burned before the end of the year.

The Mayor would like the cities engineer to put together bids for the water building as it is unlikely FEMA will fund it, Council Member Kevin Klenklen would like a special meeting with the engineer proposals and Attorney Lee Hendricks to review the bids before accepting one. Motion to request CLS to develop bids was made by Margie Payne and seconded by Chris Feuerborn, the motion passed unanimously. The mayor suggested removing the engineer from the waterline project and having them design drainage systems for the drainage project. Motion was made by Kevin Klenklen to move the engineer to the drainage project and discontinue the waterline relocation project, seconded by Margie Payne the motion passed unanimously.

### **c) Update on SPARK Grant**

The city has received the reimbursement check of \$18,183.43 and it has been applied to our COVID expenses. The city has purchased roughly ¼ of the items from the COVID Direct Aid approval list. The city has secured lines of credit with Best Buy, Dell, and Amazon to make purchasing easier. A total of nine residents have been approved to receive money from the Utility Relief Program. Kevin wanted to state once more for the public's knowledge that with Deputy City Clerk Barb Thomas's help the Fire District had \$3800 approved to update the bathrooms.

**d) Park Committee**

Council Member Gary Branson has appointed Dr. Richard Gomez to the committee. Council Member Chris Feuerborn has appointed Ellis Dale Moses to the committee. Council Members Kevin Klenklen and Margie Payne have not finalized their appointments at this time.

**NEW BUSINESS**

**a) Audit Contract**

The mayor has recommended that the city continue audit services with James Gordon & Associates CPA, P.A. for \$5600. A motion to accept the James Gordon & Associates contract was made by Kevin Klenklen and was seconded by Margie Payne, the motion passed unanimously.

**b) Slide Repair**

Council Member Gary Branson has made contact with the company the city purchased the Playground equipment from and is awaiting further information. The city will continue to keep this item on the agenda until the slide is replaced.

**c) Consider Sewer Bond Refinance**

The mayor has talked to two companies regarding refinancing the Sewer Bond. It would be a \$90,000 charge to refinance that would be rolled into the bond, the companies could save between \$750,000-\$1,000,000 the Mayor has suggested not changing the payment amounts but taking the refinance to shorten the number of years we have to pay. The Mayor asked if the council is interested in him pursuing more research and they are.

**REPORTS**

**a) Mayors Report**

Easements for the waterlines have been sent to Attorney Lee Hendricks for approval.

**b) Planning & Zoning**

Sue Wilson wants to put an awning over an existing deck, Planning and Zoning has approved it. Motion was made to approve the application by Kevin Klenklen and seconded by Chris Feuerborn, the motion passed unanimously. Eric Eck wants to build a garage at 321 Sioux, Planning and Zoning has approved the application. A motion to approve was made by Gary Branson and was seconded by Margie Payne, the motion passed unanimously. Bruce Tillery

has suggested building an adult park in Park Zone 2 with benches or tables but no children's toys, the city does have a few options and will follow up on them. Sandy Goetz raised a concern with the amount of residents wanting their application submissions approved immediately. BITCO Software has reached out to the Planning and Zoning Committee regarding purchase of a permit tracking suite for \$100 a month. Planning and Zoning did not take any action on this.

**c) Governmental Affairs**

Nothing to report.

**d) Law Enforcement**

Police Chief Tim Bacon reported that two of the three Juveniles involved in the break in at Casey's have been caught.

**e) Parks**

Gary Branson reported the sidewalk had been finished and there was a total of \$41.88 left in the PRIDE fund that he asked be moved to the City's General fund for payment of grass seed. He asked that the number signs of the disk golf course be corrected. He also asked that an additional line item be created to better track Park donations.

**f) Streets**

Nothing to report

**g) Utilities**

Nothing to report.

Kevin Klenklen motioned for a Ten Minute Executive Session, motion was seconded by Gary Branson and passed unanimously. Executive Session took place at 8:14pm.

The Council Meeting was called back to order at 8:24pm, no business occurred.

Motion to adjourn was made by Margie Payne and seconded by Kevin Klenklen, the motion passed unanimously.

The Council Meeting adjourned at 8:25pm.

