

MINUTES OF MEETING OF THE CITY COUNCIL

CITY OF OZAWKIE, KANSAS

JUNE 8, 2020

A meeting of the City Council of the City of Ozawkie, Kansas was held on June 8, 2020 at the City Hall of Ozawkie, Kansas. The following Council members were present:

Chris Feuerborn

Nancy Leek

Gary Branson

Kevin Klenklen

Margie Payne

Loren Lutes, Mayor

Being all the Members of the Council and Mayor.

Also present were the following persons:

Lee Hendricks, City Attorney

Barbara Thomas, Interim City Clerk / Deputy City Clerk

Mazi Barns, Candidate for City Clerk

Sandy Goetz, Chair Planning and Zoning

Frank Courter, Public Works Operator

Residents: Sharon Branson, Wayne McNary

The meeting called to order at 7:00 p.m.

Consent Agenda: Mayor Lutes put forth parts (a) – (d) of the Consent Agenda. He read the Treasurer’s report. The Treasurer did not appear due to COVID and precautions. Mayor explained that there were some added financial reports included in the packets and that only the budget sheet, cash sheet and warrants were included in the consent agenda.

Motion was made by Margie Payne to approve the Consent Agenda. Seconded by Kevin Klenklen. The motion carried unanimously.

There was discussion regarding cash, reports, receipts and availability of reports. It was noted that requested reports are required to be ready within 3 business days of a request. It was requested that Council receive a report of employee wages in their meeting packets. Mayor Lutes informed that new software for the City be pursued. He explained that a survey will be taken with surrounding or like cities to inquire what software is being used. Upon purchase of a new program it would entail at minimum 2 months to get in place and run parallel the old with the new. Margie Payne stated she was grateful for the services of Christy Crews during this period. Kevin Klenklen stated that he hoped Christy would help us with new software.

7:20 p.m. – 7:35 p.m. Executive Session – non-elected personnel. Fifteen minutes to include City Attorney.

Motion made by Kevin Klenklen to go into executive session. Seconded by Chris Feuerborn. All in favor.

Back to regular session at 7:35 p.m.

OLD BUSINESS

a) City Wide Clean-Up – It was discussed when to hold a City Wide Clean-Up. Gary made a motion to hold the event on July 11th. Kevin Klenklen seconded. It was decided to bring in the large high sided roll off, since we can use the loader to help load items.

Gary Branson informed Council that the Township Board had voted to open the Community Center up for use. The park is also now open with no restrictions. He also said that dependent upon weather, concrete will be poured Thursday morning for golf tees in the park.

b) Water Line Project – Mayor Lutes informed of the bid opening for the Water Line Project on June 25th at 2:00 p.m. in the Community Center. He informed Council that bid materials are available if anyone wants to read them. Our engineers from CES and Rural Water Dist 3 engineers will be in attendance. In order for Council members to attend, Lee Hendrix will supply a posting about Council being present, but that there is no need for a special meeting. The relocation project and the construction of the new Chlorine building are 2 projects being brought together. Kevin Klenklen suggested that we might provide some of the digging to cut cost.

NEW BUSINESS

a) Appointment of City Clerk – Kevin Klenklen made a motion to appoint Mazi Barns to the position of Ozawkie City Clerk. Nancy Leek seconded. Motion passed unanimously.

b) Bank Signatures – Gary Branson made a motion to add Mazi Barns signature to the bank signature list, requiring 3 signatures with 4 eligible to sign, keeping Barb Thomas as alternate. Nancy Leek seconded. Motion passed unanimously.

c) Fireworks Stand – Gary Branson made a motion to allow Lisa Abromovitz of A – Z Fireworks, to set up and sell fireworks from June 27th to July 5th on property on main-street for a fee of \$500.00. Kevin Klenklen seconded. Motion passed unanimously.

d) 2021 Budget Goals – Mayor Lutes explained the additional financial sheets from the packets informing Council on facts to ready themselves for the 2021 budget. He explained that we should be able to maintain the mill levy of 20 mills. He explained the line items of sales taxes. July will be approval time for publication and it is formally adopted in August with August 26th being the filing date with the county. He explained bond and flooding project expenditures, and said we have been paying extra each year on the sewer bond.

e) Chlorine, Gas to Liquid – Public Works Operator, Frank Courter explained the problems with the Chlorine as it is. It would be \$2000.00 to repair the head or \$1500.00 to change over to

liquid instead of gas and be much safer. Gary Branson made a motion to change to the new system as soon as possible. Margie Payne seconded. Motion passed unanimously.

REPORTS

a) Mayor's Report – Mayor Lutes explained about repair and authorization of a tune up for the pickup. He said a CD is coming up for renewal on June 15th and suggested to keep it out entering partial in the Money Market and partial in the checking account to keep the checking account at a good level. He noted that all bills had been paid on time. Frank Courter is in the process of installing new water meters throughout town and requested that he be permitted to install on a weekend in trade for days off during the week. That request was approved by the Mayor. The Mayor mentioned that the divers will most likely inspect the water tower in July and we would have to have funds set aside for that. Upon discussion a motion was made by Margie Payne to purchase and install new meters at the wells and in the pump house. It was seconded by Kevin Klenklen. Motion carried unanimously.

b) Building and Zoning – Sandy Goetz explained 2 building permits. Gary Branson made a motion to approve a fence to code at the Roy residence and Nancy Leek seconded. Motion carried unanimously. Gary Branson made a motion to approve an 8 x 12 shed at the Whelan residence of 436 Kiowa and Margie Payne seconded. Motion carried unanimously. A discussion ensued concerning zoning and selling of lots located adjacent to Main Street. Planning and zoning had voted to not sell lot 1 and 2. The boundary proposal is still intact. Sandy requested Gary Branson attend the next planning and zoning meeting. Margie Payne made a motion to send this issue back to planning and zoning once again. Nancy Leek seconded. Motion passed unanimously.

c) Governmental Affairs – Chris Feuerborn, nothing to report at this time.

d) Law Enforcement – Nancy Leek read the law enforcement report. Law Enforcement report included: 2 grass violations, 1 burglary (107 main), 2 animal complaints and 5 building checks. Lee Hendrix noted that a defendant had been served and a court date set. It was discussed that with more children in town, people should slow down and be more cautious. Mayor Lutes said he would put something on the back of the next water bill concerning this issue. Lee Hendrix will issue nuisance violation letters to be sent prior to July 11 so that people have access to the benefits of the City Wide Clean-up.

e) Parks – Gary Branson proposed to move the iron picnic table to a shady spot using Pride grant funding to cover the cost of a cement pad. The golf tees pads are coming along and looking nice. Garage sales were discussed and it was decided to add it to the next agenda.

f) Streets – Kevin Klenklen is going to obtain an estimate to overlay Sioux and present it with a letter to Vance Brothers, in the event that they do not fulfill their contract. He explained the striping process, and the quotes concerning each section of that of which will be taking place, with the proper single and double yellow lines as well as turn arrows in the proper places at the entrances to town. Mayor Lutes requested that main street be striped. The estimates for striping total to approximately \$4500. Nancy Leek made a motion to move forward with the striping project. Gary Branson seconded. Motion passed unanimously.

A discussion ensued pertaining to parked cars on all the streets. It was reported that it is very difficult for emergency vehicles and road treatment vehicles to pass through, creating a sometimes dangerous situation. Lee Hendrix will put together an ordinance for parking on streets for consideration at the next meeting.

g) Utilities – Margie Payne, nothing to report at this time.

Questions / Comments: Margie Payne asked about the maintenance on the truck. Mayor Lutes explained and informed that we are keeping the red truck.

Frank Courter requested that we purchase a new furnace for the shop, as the old one is needing dire repairs. Mayor Lutes requested for Frank to obtain some costs. It was noted that the water is maintaining a distance of about 4 ft from the wells. Gary Branson has been mowing the trails. He voiced his concern of Johnson grass invading the area. He would like the city to buy a wicker and use roundup. Kevin Klenklen said we can burn brush piles anytime. Mayor Lutes had obtained a 6 month extension beyond June to burn the brush piles.

Gary Branson made a motion to adjourn. Kevin Klenklen seconded.

Meeting adjourned at 8:45 p.m.