

# City of Ozawkie Minutes

December 9, 2019 7:00pm

**Council in Attendance:** Mayor Loren Lutes, Council President Mel Armstrong, Councilwoman Nancy Leek, Councilwoman Margie Payne and Councilman Kevin Klenklen. Councilman Shawn Owen was absent.

**Others in attendance:** Sammy Mowder, Jamie Klenklen, Sandi Goetz, Gary Branson, Sharon Branson, Jim Shaw, Wayne McNary, Pete Ritchey and City Clerk Paula Smith taking minutes.

**1) Call to order, Pledge of Allegiance**

Meeting called to order at 7:00pm by Mayor Loren Lutes. All stood to recite the Pledge of allegiance.

**2) Approval of Council Meeting Agenda**

Mel Armstrong made a motion to approve the Agenda. Margie Payne seconded. Motion passed unanimously.

**3) Citizens comments, questions, concerns**

Ken Miller asked if the water was safe to drink now. Mayor Lutes advised it is not. Sammy explained it is still a swamp around the wells and he hopes we can get to them by the end of December. Mayor Lutes explained we pulled a sample from well three and sent it to a private firm in Ottawa to help determine its condition since it is the one that has caused the problems. Hopefully it will come back this week.

Ken Miller asked if he could clean up the logs deposited by the flood on the Corp land behind his home. Sammy advised he will check with the Corp and get back with him.

Mark Roberts explained he was down on Delaware Trail he noticed someone has been cleaning the land of the debris from the flood. He would like to mention his appreciation for a job well done. Mark also spoke about the two good employees working for the City. Sam and Paula have been doing some things he is impressed with. He explained without good personnel things in the City would not get done. On Thanksgiving Day he saw Sammy in a water pit on Kansa he knows that's his job but how many of us would do that on Thanksgiving Day? Paula has been responsible for the water bottles on our tables and for the tanker we all use. He also understands she has been responsible for the building coming to keep the tanker from freezing, and has also been working on grants for us to be able to fix our water problems. I do not spend time with them but I see what they have been doing and I hope the Council will consider real health insurance and retirement for these good employees so we can hold on to them. Mayor Lutes explained we have been working on receiving quotes on both health insurance and retirement and he thanked Mark Roberts for his concerns.

**4) Council comments, questions, concerns**

**5) Minutes from previous meeting – Nov 4, 2019**

Mel Armstrong made a motion to approve Nov 4, 2019 Minutes. Nancy Leek seconded. Motion passed unanimously.

**6) Old Business**

**a) Update from Lee Hendricks City Attorney**

Mayor Loren Lutes explained that Lee Hendricks is working on an agreement for the water line between RWD #3 and the City of Ozawkie. Lee will have the first draft ready for Dec 13<sup>th</sup> meeting at RWD #3. Mayor Lutes explained we are replacing a 2" line with a 6" line for RWD #3 from West Lake Rd just past the Winery so there will be sufficient pressure to supply the City of Ozawkie with the water needed. We have also received permission from the Corp to cross Corp land with the water line.

**b) Water Mitigation Project - Water Line**

Mayor Lutes explained the Water Line Project is estimated by the Engineers at 500,850 with 187,000 on its way which is ½ of FEMA's 75%. The State will reimburse 10% and the City will pay 15%. The Engineers gave a projected completion date of March 2020 weather allowing. The project again thanks to Paula's work has been expedited which is why we are receiving 187,000 up front. Paula explained we hope to see the 50% before the end of the year.

**c) Tanker Cover Project**

Mayor Lutes advised we paid 2,000 down on the Tanker Cover Building and expect to see it delivered this Thursday and completion by Saturday. Mel and Sammy have leveled out the ground in preparation of the building being delivered. Next to come will be the doors, then the insulation, electricity and installation of the heater. Paul Crawford our inspector will be out to inspect the building when complete and if approved the balance will be paid.

## 7) New Business

### a) Water Well Repair

Mayor Lutes requested approval on the normal cost for brush cleaning and sanitizing the wells for 1816.50 per well. He explained we hope to be able to repair well 3 first as it can handle the water needed for the City as wells 1 & 2 are being cleaned. Nancy Leek asked if we were going to replace well 3 as she informed it has always had problems. Mayor Lutes explained it was the only one still working when he became Mayor and advised it would depend on the reports from the testing. Mel Armstrong made a motion to approve the quotes from Patchen on brush cleaning and sanitizing the wells at 1816.50 per well. Kevin Klenklen seconded. Motion passed unanimously.

Mel Armstrong explained when the water will be released is up to KDHE (Kansas Department of Health & Environment) not the City.

Mayor Lutes also explained we are looking at having the water lines from each well brought up individually 2' above flood plain (923) with sample taps and shut off valves on each line which is Mitigation to prevent future problems. This happens after repair and replace reimbursement by FEMA and State.

### b) Request for Trash Fee Increase

Pete Ritchey of Inland Waste Solutions explained a surprise from Hamm's this year of a rate increase of 28% (.84) and would ask for CPI increase of .40. Mayor Lutes passed out a proposal to the Council with an increase of 6.8%. Which is giving Inland Waste Solutions the increase they need and lowering the City's fee for a total of 15.65 per month starting Jan 1, 2020 for the residents.

Mayor Lutes received another quote which was more than our proposed total cost. Kevin Klenklen made a motion to approve the rate increase making the month fee 15.65 for trash removal beginning Jan 1, 2020. Nancy Leek seconded. Motion passed unanimously.

Mel Armstrong asked that we continue to use Shawn Ball for City Hall. Mayor Lutes agreed.

## 8) Consent

### a) Treasurer's Report

Jamie Klenklen advised she reviewed last month and it was in balance.

### b) Financial Reports including cash receipts report, cash disbursements report, monthly financial statement, summary of budgetary status and expenditure approval

Mayor Lutes explained we are almost through the year and spending it at 50% he advised Council has done a good job at controlling the expenditures this year. Margie Payne made a motion to approve the Financials. Mel Armstrong seconded. Motion passed unanimously.

## 9) Reports

### a) Mayor's Report

Mayor Lutes asked Mel Armstrong to stand as he handed him a Certificate of Appreciation awarded for his 6 years' service to the City of Ozawkie as a City of Ozawkie Council Member.

Mayor Lutes also advised he will be handing Shawn Owen a Certificate of Appreciation awarded for his 4 years' service to the City of Ozawkie as a City of Ozawkie Council Member.

### b) Building and Zoning, Sandi Goetz

Sandi Goetz explained that Planning and Zoning did not meet in December but the next meeting will be at City Hall on Monday January 6, 2020 at 7:00 pm.

### c) Governmental Affairs-Nancy Leek

### d) Law Enforcement-Shawn Owen

Mayor Lutes would like to commend Chief Tim Bacon for Code Enforcement which he has been staying on top of. We are glad to have him step up to the plate and take care of these items. Without this dirty part of his job the City would not be in the good shape it is in. And he does it without making a public spectacle of it.

**e) Parks-Margie Payne**

**f) Streets-Kevin Klenklen**

Kevin Klenklen advised Hamm's was able to make it back to finish their job. They resurfaced Grandview Ct and Kiowa Dr. The balance due will be 86,000 including remaining balance from earlier work.

**g) Utilities-Mel Armstrong**

Mel Armstrong advised tomorrow he and Sammy will be shooting the grade for the Lagoons and if he has time will also look at what is needed to finish the fire hydrant.

Kevin Klenklen request we get new signs for the dump pile to separate the grass clipping and leaves as they really smoke up the town. Mayor advised we will work on the signs.

**10) Executive Session**

Mayor Lutes requested an Executive Session for non-elected personnel employee reviews for 15 minutes with himself and Council only.

8:10 pm Council returned and Mayor Lutes called the meeting to order. Mel Armstrong made a motion to approve a .25 per hour raise and a one-time payment of 250.00 for both Sammy Mowder and Paula Smith. Nancy Leek seconded. Motion passed unanimously.

At 8:15 pm Mel Armstrong made a motion to adjourn. Margie Payne seconded. Motion passed unanimously.