

City of Ozawie
August 12, 2019

Public Hearing on 2020 Budget 6:50pm

Council in Attendance: Mayor Loren Lutes, Council President Mel Armstrong, Councilwoman Nancy Leek, Councilman Shawn Owen, Councilwoman Margie Payne and Councilman Kevin Klenklen.

Others in attendance: Sammy Mowder, Jamie Klenklen, Mark Roberts, Sandi Goetz, Jim Shaw, Wayne McNary, Gary Branson, Sharon Branson, Lindsey Martin, Matthew Clarke, Paul Finley, Kenneth Miller, City Attorney Lee Hendricks and City Clerk Paula Smith taking minutes.

1) Comments and Questions from Public and Council

At 6:50pm Mayor Loren Lutes opened the Budget Hearing and explained the 2020 Budget. He asked for comments on the 2020 Budget. None were made. At 6:53pm the 2020 Budget Hearing was closed.

Council Meeting 7:00pm

1) Call to order, Pledge of Allegiance

Meeting called to order at 7:00pm by Mayor Loren Lutes. All stood to recite the Pledge of allegiance.

2) Approval of Council Meeting Agenda

Mel Armstrong made a motion to approve the Agenda with change. Shawn Owen seconded. Motion passed unanimously.

3) Citizens comments, questions, concerns

Mark Roberts explained he would ask the Council to look into **benefits health insurance and retirement** for the two full-time employees Sam and Paula. Anytime he has had to talk to them they were both very positive, supportive, and courteous. He advised he knows how valuable good employees are has he had up to 350 at times. When I've needed anything from maintenance or the clerk's office I always got what I came for. He has been here for 40 years and think it is a time in our history of the City where we have good employees I would like to ask the Council to think about hanging on to them, benefits could help with that.

Kenneth Miller advised Council that mail had been stolen with outgoing checks from the residents' mailboxes and thrown out at another sub-division. Mayor Lutes advised the City had this happen about 10 years ago and he has not put a check in his mailbox since. Kenneth explained he would do the same.

Sharon Branson asked the Council to buy the paint to paint the picnic tables before the Heritage Festival she would have the volunteers do the labor. Mayor Lutes advised her we would take care of getting the paint.

4) Council comments, questions, concerns

5) Minutes from previous meeting – July 8, 2019

Shawn Owen made a motion to approve the July 8, 2019 minutes. Margie Payne seconded. Motion passed unanimously.

6) Old Business

a) Adopt 2020 Budget

Mayor Lutes advised we are now ready to make a motion on the 2020 Budget. Kevin Klenklen made a motion to **approve the 2020 Budget**. Margie Payne seconded. Motion passed unanimously.

b) Annexation 301 & 401 Kiowa Dr plus property south of Sunflower

There was discussion on the annexation. It is continuing on hold.

c) Update from Lee Hendricks City Attorney

Lee Hendricks explained both the Ordinance and Resolution pertaining to alcoholic consumption on City property for the Heritage Fall Festival. Margie Payne made a motion to approve **Ordinance 2019-08**. Kevin Klenklen seconded. Kevin Klenklen seconded. Motion passed unanimously.

Kevin Klenklen made a motion to empower the Mayor to sign **Resolution 19-03** after the Ordinance is published. Shawn Owen seconded. Motion passed unanimously.

d) Tee Signs for Disc Golf

Margie Payne advised we did save by getting a quote from Fast Signs their cost is under 200.00. There was discussion on the post. Shawn Owen made a motion to approve the signs alone if under 200.00. Margie Payne seconded. Motion passed unanimously.

e) Silver Lake Bank

Lindsey Martin and Matthew Clarke explained they have helped with the bonds that the City has and would like to offer their other services to the City as well either now or in the future. Mayor Lutes asked if they would match state rates with their CDs. Matthew explained they would. Mayor Lutes thank them for coming and for the help with the Bonds.

f) Credit Card Limit

Mayor Lutes explained we had talked last month about replacing the Casey's Credit Card by increasing the limit on our Visa Cards and using the Visa to purchase fuel. He would recommend we go to 4,000.00 for an increase of 1,500.00. Shawn Owen made a motion to increase the **Visa Card limit to 4,000.00** to be split between the three cards. Kevin Klenklen seconded. Motion passed unanimously.

7) New Business

a) CES Engineers

Mayor Lutes explained the Engineers are not present but there is an application they have filled out that needs approved to send to Kansas Health and Environment Department (KDHE) to change from gas chlorine to free chlorine. Mel Armstrong made a motion to approve the **application to KDHE**. Margie Payne seconded. Motion passed unanimously.

b) Corp land clean up

Gary Branson explained the process of cleaning up the corps land on the east side of town after the water resides. He said with volunteers and their tractors with loaders would help. Sammy Mowder explained KDHE and the Corp also has to be notified when burning drift wood. Mayor advised we will talk about it again next month.

c) Ozawkie Pride Resolution

Gary Branson explained Resolution 2019 to the Council which needs to be passed every year so he can apply for grants. Mel Armstrong made a motion to approve **Resolution 2019-4**. Nancy Leek seconded. Motion passed unanimously.

d) Ozawkie Pride Grant

Gary Branson explained the grant he is applying for. He would like the City to be the fiscal agent as the Kansas Pride likes to have a very responsible entity making sure the money is spent properly. Shawn Owen made a motion to approve the **Ozawkie Pride** applying for this **grant with the City's involvement**. Margie Payne seconded. Motion passed unanimously.

e) Approval of Clerk's training workshop

Mayor Loren Lutes explained the training Paula Smith is still needing to acquire her points and knowledge. Margie Payne made a motion to approve Paula Smith's training. Shawn Owen seconded. Motion passed unanimously.

f) Platting Bids

Mayor Lutes explained the two quotes received for platting the City owned property between Main and Goldenrod. One from American Survey and another from Stebbins. Kevin Klenklen left the meeting. Shawn Owen made a motion to approve **Stebbins at a cost of 2,500**. Mel Armstrong seconded. Motion passed unanimously.

8) Consent

a) Treasurer's Report

Jamie Klenklen approved July's balance. She commends Paula for her work on the 2020 Budget and she commends the Council and Mayor for being fugal with our funds and at the same time improving our City.

b) Financial Reports including cash receipts report, cash disbursements report, monthly financial statement, summary of budgetary status and expenditure approval

Shawn Owen made a motion to approve the Financial Reports. Mel Armstrong seconded. Motion passed unanimously.

9) Reports

a) Mayor's Report

Mayor Loren Lutes explained the Lake level is 909 and our wells are at 902. The last 7" of rain brought the level back up. Paula Smith has sent a Mitigation Letter to hook up to RWD #3 which would pay 75% of the 250,000 that it would cost. She is also keeping track of all receipts for FEMA of the work we have done.

He advised to a prior request that with this billing program it is not possible to put water usage on the water bills only meter readings.

Mayor Lutes advised he and Mel Armstrong have been looking at a couple of sites to see if we could help with drainage problems. Kevin Klenklen advised the Mayor of another one. Mayor Lutes advised they would continue to work on this problem.

b) Building and Zoning, Sandi Goetz

Sandi Goetz advised they had one application to look at for a playhouse shed. She explained the plans and the application looks good. If they want electricity in it they will need to apply again and have an inspection. Mel Armstrong made a motion to **approve the playhouse shed** without electricity at this time. Shawn Owen seconded. Motion passed unanimously.

Mel Armstrong wanted to comment on our new inspector. He has had to work with Paul Crawford in two towns now and advised he is nice to work with.

c) Governmental Affairs-Nancy Leek

d) Law Enforcement-Shawn Owen

Mayor Lutes commented that thanks to our Chief he has gotten the light bar on the police car going again. As it has caused him a lot of grief.

e) Parks-Margie Payne

Shawn Owen asked we get the parking lot fixed before the Fall Heritage Festival. There was discussion on adding a culvert off of Kansa. The decision was to **fix the parking lot only** at this time. Kevin Klenklen agreed to see if Hamm's could dump millings in the City parking lot. Shawn Owen made a motion to enlarge the City Park Parking Lot by killing weeds, using railroad ties and having Hamm's dump the millings in the parking lot. Mel Armstrong seconded. Kevin Klenklen abstained. Motion passed unanimously.

f) Streets-Kevin Klenklen

Kevin Klenklen advised Hamm's will be here the end of this week to redo work they had completed and start the high speed milling in preparation for Vance Brother to come in and complete the project around the 19 -20th. He explained Vance Brothers will be hanging door notices to advise the residents of the work.

Kevin Klenklen explained the quote for road striping to go from Hwy 92 to first major intersection, stop bars and turning arrows at the highway at both entrances. Double yellow on road in front of the school, skips on Kansa and stop bars at about 17 stop signs for **5,092.00 from Precision Striping**. Mel Armstrong made a motion to approve striping. Shawn Owen seconded. Motion passed unanimously.

g) Utilities-Mel Armstrong

Sammy Mowder asked the Council if the third fire hydrant was approved when the last two was approved. Shawn Owen and Mel Armstrong agreed it was.

Mel Armstrong made a motion to adjourn at 8:45pm. Shawn Owen seconded. Motion passed unanimously.