

City of Ozawkie Minutes

March 11, 2019

Council in attendance: Mayor Loren Lutes, Council President Mel Armstrong, Councilwoman Nancy Leek, Councilman Kevin Klenklen and Councilwoman Margie Payne, Councilman Shawn Owen.

Others in attendance: Sammy Mowder, Jamie Klenklen, Sandi Goetz, Paul Crawford, Ken Miller, Sharon Branson, Wayne McNary, City Attorney Lee Hendricks and City Clerk Paula Smith taking minutes.

1) Call to order, Pledge of Allegiance

Meeting called to order at 7:00pm by Mayor Loren Lutes. All stood to recite the Pledge of allegiance.

2) Approval of Council Meeting agenda

Shawn Owen made a motion to approve the Agenda. Margie Payne seconded. Motion passed unanimously.

3) Citizens comments, questions, concerns

Sharon Branson announced Ozawkie Pride will putting on a St. Patrick's Day Potluck Dinner. There will be corn beef, cabbage, water and tea supplied.

Ken Miller asked about placing a shed on his property. Sandi Goetz explained the process.

Sammy Mowder explained the wind knocked down 2 stop signs. He has one back up and will be getting the other one up soon.

4) Council comments, questions, concerns

5) Minutes from previous meeting – February 11, 2018

Margie Payne made a motion to approve the February 11, 2019 Minutes. Nancy Leek seconded. Motion passed unanimously.

6) Old Business

a) Annexation of South and West property

Lee Hendricks advised of the three properties there is a 41, a 19 and a 17 acre track. Two of them are owned by the same people and we are still looking at our options on annexation.

b) Streets Bond

Mayor Lutes advised he spent time on the phone with Phil Wolfe, Bond Attorney and he advised there are three kinds of Bonds that could work. The one he recommends is the GO Bond which could be paid from any fund. In order for him to start he will need a starting and ending point for each of four major arteries and the connecting side streets to be worked on. He advised the length of the Bond should not exceed the length of time the repairs will last. Kevin Klenklen advised the repairs are to last 10-13 years. Phil explained 4-500,000 is not an issue as it is well under what the Statue allows given our assessed valuation. Our intent is not to pay the bond from ad valorem but from the Sales Tax Revenue. Phil's fee is 1% of the Bond. Phil is pleased we will be working with Silver Lake Bank as he has worked well with them. Lee Hendricks recommends we ask Phil if we need a meeting and Resolution to begin the process. Kevin Klenklen advised he would get the information needed together for Mayor Lutes.

7) New Business

a) Building Inspector

Mayor Lutes explained we have appreciated our existing building inspector but he is ready not to have that responsibility. Lee Hendricks recommended Building Inspector Paul Crawford which Mayor Lutes turned over to Planning and Zoning. Sandi Goetz has spoken with the candidate and was pleased. Mel Armstrong asked Paul Crawford about his experience. He advised he has been in the building trades for 40 years. He has been Meriden's inspector for 5 years and Oskaloosa's for 3 years. He has a Bachelor's Degree in Industrial Education and taught Industrial Arts for 16 years. He has been a licensed Asbestos Inspector for 30 years and works with 12 schools across Kansas. Lee Hendricks advised Paul is wonderful working with people. Especially with difficult people that think they can just skate by. Paul is good at getting the job done for the City in a way that does not cause the people to bring complaints to the Council. A situation in Meriden that could have been a real problem for the City but it was kept down by the way Paul was involved. Paul explained working 40 years for the schools, public safety is first you have to do things right you cannot cut corners. Shawn Owen made a motion to appoint Paul Crawford as City Building Inspector. Nancy Leek seconded. Mayor Lutes asked for a vote. Shawn Owen Aye, Nancy Leek Aye, Margie Payne Aye, Kevin Klenklen Aye and Mel Armstrong Aye. Motion passed unanimously.

8) Consent

a) Treasurer's Report

Jamie Klenklen advised everything balanced and looks good. She also advised she is loving the automatic deposit. Mayor Lutes advised he has also asked her to balance the cash book with the cash deposits. She agreed.

b) Financial Reports including cash receipts report, cash disbursements report, monthly financial statement, summary of budgetary status and expenditure approval

Shawn Owen made a motion to approve the Financial Reports and Expenditure Report. Mel Armstrong seconded. Motion pass unanimously.

9) Reports

a) Mayor's Report

Spoke of Bond.

b) Building and Zoning, Sandi Goetz

Sandi Goetz explained the changes that were made to the Building Checklist. They also do approve and recommend the Certificate of Occupancy. Mel Armstrong made a motion to approve the Certificate of Occupancy with elimination of the year. Shawn Owen seconded. Motion passed unanimously. Mel Armstrong made a motion to approve the Checklist with addition of "permit posted." Shawn Owen seconded. Motion passed unanimously.

c) Governmental affairs-Nancy Leek

Lee Hendricks advised one thing that is being looked at by legislators is Video Recording of Council Meetings. The League and some people are campaigning against it, it's not about hiding anything it is about resources to buy the system.

d) Law enforcement-Shawn Owen

Shawn Owen advised that Chief Tim Bacon has had a stroke. He asked Lee Hendricks if we needed to do anything about that. Lee Hendricks advised it was not necessary at this point but we could temporarily appoint Officer Matt Johnson. Shawn Owen explained he has spoken with Matt and he is willing to take up the slack as well as Travis Courtier is willing to help. Chief Tim Bacon can still make the decisions. Lee Hendricks advised that the City of Meriden's Chief Jason Boyer called within 3 hours to offer the Council any help we may need as he can have Officers here. Nancy Leek advised Chief Tim Bacon and the officer that got him to the hospital will be on WIBW's "Honor the Badge" tonight at 10:00pm.

e) Parks-Margie Payne

Margie Payne advised the Disc Golf Course has been laid out. The designer is going to send a lay out via email. He was able to fit all 9 baskets in the park. It has been set up as a young person's course.

f) Streets-Kevin Klenklen

Kevin Klenklen advised once we get our street complete we are going to have to look at a different way to remove snow from our streets. He advised we cannot leave snow on the streets. Mayor Lutes advised we did have to buy salt and sand from another source as Jefferson County ran short. He also advised he has driven the streets and found the repairs held up wonderfully through the winter.

g) Utilities-Mel Armstrong

Mel Armstrong advised we have been in contact with the Engineers and have a plan for the pump house. We had a meeting with CES awhile back to go over what was needed.

10) Executive Session

Mayor Lutes advised we need to have an Executive Session for non-elected personal with Council and Attorney Lee Hendricks. Shawn Owen made a motion for an Executive Session for non-elected personal with Council and Attorney Lee Hendricks for 15 minutes. Kevin Klenklen seconded. Motion pass unanimously.

Council returned at 8:35

Margie Payne made a motion to increase the **Treasurer's salary to \$150 per pay period**. Nancy Leek seconded. Mayor Lutes asked for a vote and advised Kevin Klenklen is not in the room. Margie Payne Aye, Nancy Leek Aye, Shawn Owen Aye, and Mel Armstrong Aye. Motion passed unanimously.

Mel Armstrong made a motion to adjourn. Shawn Owen seconded. Motion passed unanimously.