

City of Ozawie Minutes

January 14, 2019

Council in attendance: Councilman Shawn Owen, Councilwoman Margie Payne, Councilman Kevin Klenklen and Councilwoman Nancy Leek. Mayor Loren Lutes is absent. Council President Mel Armstrong presiding.

Others in attendance: Sammy Mowder, Timothy Bacon, Sandi Goetz, and City Clerk Paula Smith taking minutes.

1) Call to order, Pledge of Allegiance

Meeting called to order at 7:00pm by President Mel Armstrong. All stood to recite the Pledge of allegiance.

2) Approval of Council Meeting agenda

Shawn Owen made a motion to approve the agenda. Nancy Leek seconded. Motion passed unanimously.

3) Citizens comments, questions, concerns

Sandi Goetz advised the Council that a red brick home at Lakeview and Kansa Dr has an invisible fence for their dog that comes all the way to Kansa Dr. She has looked through the Code Book and has found nothing in the set back about invisible fences. Shawn Owen advised he is anti-invisible fence. He considers it to be a dog at large. He believes there should be an Ordinance against invisible fences. Kevin Klenklen advised there is also one at Sunflower and Kansa. President Mel Armstrong advised this would be tabled until next month.

4) Council comments, questions, concerns

Paula Smith read a thank you note for the plant that was sent to Nancy Leek from the City.

5) Minutes from previous meeting – December 10, 2018

Shawn Owen made a motion to approve the December 10, 2018 minutes. Margie Payne seconded. Motion passed unanimously.

6) Old Business

a) Kiowa Dr Annexation

President Mel Armstrong read an email from Lee Hendricks in regards to Kiowa Dr. Being a two-step process 1) Transfer of responsibility for upkeep and maintenance. 2) To annex the property into the city limits. Lee Hendricks would ask the Council to empower the Mayor to be able to sign the final version of the memo of understanding. Shawn Owen made a motion to empower the Mayor to sign the memo of understanding. Nancy Leek seconds. Motion passed unanimously.

7) New Business

a) Audit Contract Approval

President Mel Armstrong advised we need to entertain a motion to approve the Audit for 2018 with the same company at the same price as the 2017 audit. Shawn Owen made a motion to approve Sink, Gordon & Associates LLP at the same price to do the 2018 audit. Kevin Klenklen seconded. President Armstrong asked for a vote. Shawn Owen Aye, Margie Payne Aye, Nancy Leek Aye, and Kevin Klenklen Aye. Motion passed unanimously.

b) Fire Hydrants Purchase

President Mel Armstrong advised we need to purchase two Fire Hydrants for \$4,445.08. The two that need replaced are at Central & Kansa and Sioux and Coyote. Kevin Klenklen made a motion to purchase

two Fire Hydrants for \$4,445.08 from Core & Main. Shawn Owen seconded. Shawn Owen Aye, Margie Payne Aye, Nancy Leek Aye, and Kevin Klenklen Aye. Motion passed unanimously.

8) Consent

a) Treasurer's Report

Jamie Klenklen reports year end was all in balance.

b) Financial Reports including cash receipts report, cash disbursements report, monthly financial statement, summary of budgetary status and expenditure approval

Shawn Owen made a motion to approve the financial reports. Margie Payne seconded. Motion passed unanimously.

9) Reports

a) Mayor's Report

b) Building and Zoning, Sandi Goetz

Sandi Goetz explained the committee would like to recommend the Council approve the building permit for Linda Chilcott for a shed in the back yard at 200 Central. Kevin Klenklen made a motion to approve the shed at 200 Central. Nancy Leek seconded. Motion passed unanimously.

She also explained the check list has a mistake which needs to be corrected. It states the maximum height is 20' and the Code says 21'. Shawn Owen made a motion to approve the change to 21' on the check list. Nancy Leek seconded. Motion passed unanimously.

c) Governmental affairs-Nancy Leek

d) Law enforcement-Shawn Owen

Chief Tim Bacon advised the Department gave 5 warnings and 2 notice to Appear, 1 criminal damage to property, 2 suspicious vehicle, 3 outside agency asst, and 7 building checks.

e) Parks-Margie Payne

Margie Payne requested the Council approve \$1,500 to have the Frisbee Golf laid out professionally. President Mel Armstrong advised we will table this for next month.

f) Streets-Kevin Klenklen

Kevin Klenklen explained the patching that was done in December 2018. It was within the approved amount. Then he explained the 2019 Proposed Street Plan. Hamm's has provided the square foot pricing. To avoid the mobilization charges he would ask the Council to approve the city to move forward with the Bond to complete the 2019 Proposed Street Plan. Shawn Owen made a motion to move forward with the Bond for the Proposed Street Plan. Margie Payne seconded. Shawn Owen Aye, Margie Payne Aye, Nancy Leek Aye, and Kevin Klenklen Aye. Motion passed unanimously.

g) Utilities-Mel Armstrong

Sammy Mowder advised the school meter has been installed. He has also replaced the meter gauge at the well. The lift station #1 was cleaned out by Honeybee for \$900 and DXP to service pump for \$600. Mel Armstrong advised he has received a bid from CES Engineers Architects Surveyors for \$15,885 for their services. Kevin Klenklen made a motion to approve CES bid. Nancy Leek seconded. Shawn Owen Aye, Margie Payne Aye, Nancy Leek Aye, and Kevin Klenklen Aye. Motion passed unanimously.

Kevin Klenklen made a motion to adjourn. Shawn Owen seconded. Motion passed unanimously.