

PLANNING AND ZONING
JANUARY 7, 2013

The meeting was rescheduled and relocated to Deb Gaskill's house. The change was posted the day before. I was at the township hall from 6:55 until 7:20 in case anyone wished to attend the meeting.

The meeting was called to order at 7:35. Member present were Arnold Leek, Deb Gaskill, and myself, Sandi Goetz

The minutes of November 5, 2012 were reviewed. Deb made the motion to accept the minutes as presented. Arnold seconded the motion. The motion passed with all members voting Aye.

Deb Gaskill made the motion to accept the minutes of November 26, 2012. Arnold Leek seconded the motion. The motion passed with all members voting Aye.

The committee reviewed Southern Star's mail out. The city receives this mail-out because we are a High Consequence Area (HCA). The mail-out information included damage prevention by calling 811; recognizing a gas leak; pipeline markers and who to contact in case of an emergency.

I presented brief information of the League of Kansas Municipalities 2013 class schedule.

Continued work on a building packet check list format and the items to be include on the list. The applicant will provide a completed building permit application with all pertinent information, site plan, erosion and sediment control plans, storm water drainage "driveway tube" Provide two complete copies of building plans . The site plan must include stand alone yard light placement. Time frames need to be listed. Acknowledgment that an occupancy certificate will be needed before any building or addition to existing building can be occupied. Also discussed was the possibility of including a cautionary statement to owners applying for building permits. The legality of a cautionary statement needs to be checked. .

I handed out a Capital –Journal article on back yard cottages. Ozawkie is zoned. This zoning includes minimum square footage for main floor living. A brief discussion took place concerning back yard cottages using auxiliary sheds or detached garages as living quarters.

The meeting was adjourned at 8:50 p.m.

Next meeting February 4, 2013
Submitted by Sandi Goetz